

SOUTH DAKOTA DEPARTMENT OF LABOR AND REGULATION  
**SOUTH DAKOTA REAL ESTATE COMMISSION**

221 W. Capitol Ave., Suite 101, Pierre, South Dakota 57501  
Tel: 605.773.3600 Fax: 605.773.7175 dlr.sd.gov/realestate

**CREDIT REQUEST FOR AN OUT OF STATE COURSE**

**File this form for each course for which you are requesting credit within 60 days after the date that the course was completed.**

Your name as it appears on your South Dakota real estate license:		
Phone number:	License Type:	License Number:

Course title:	
Course completion date:	Total Number of hours:
Location of course:	
Course delivery ( <i>check all that apply</i> ):	<input checked="" type="checkbox"/>
Classroom:	<input type="checkbox"/>
Distance education: video-based instruction	<input type="checkbox"/>
computer conferencing	<input type="checkbox"/>
interactive audio	<input type="checkbox"/>
interactive computer software	<input type="checkbox"/>
internet-based instruction	<input type="checkbox"/>
Independent study (no interaction with an instructor):	<input type="checkbox"/>

**When returning this form, please include a copy of your course completion certificate and course outline.**

Upon review of your request, you may be asked to provide the education director with a copy of the course outline and other documents necessary in processing this request.

I represent that all information submitted with this request is accurate.

Signature: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**For commission use only**

You were awarded: ☐ hours required ☐ hours elective

Course number (This number must appear on your renewal form):

To be awarded credit, courses must have been taken during the proper time frame and must meet all South Dakota real estate continuing education requirements. If you have any questions regarding this form contact the commission office at 605.773.3600.